

# SANMITRA COMMERCIAL LIMITED

13, Prem Niwas, 652, Dr. Ambedkar Road, Khar (West), Mumbai – 400 052  
Email ID: sanmitracommercial@gmail.com CIN: L17120MH1985PLC034963

September 2, 2017

To  
Department of Corporate Services  
Corporate Relation Department  
BSE Ltd.,  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai – 400 001.

**Sub. : Notice of Closure of Register of Members and Share Transfer Books for Annual General Meeting**

Dear Sir(s),

This is to inform you that 33<sup>rd</sup> Annual General Meeting (AGM) of the Shareholders of the Company will be held on **Friday, 29<sup>th</sup> September, 2017 at 5:30 P.M. (IST) at 71, Laxmi Building, Sir P. M. Road, Fort, Mumbai – 400 001** to transact the businesses as set out in the Notice of Annual General Meeting to be send to shareholders in due course.

Further it is informed that in terms of Section 91 of Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, **the Register of Members and Share Transfer Books of the Company shall remain closed from Friday, 22 September, 2017 to Friday, 29 September, 2017 (both days inclusive)** for the purpose of ensuing Annual General Meeting.

Further, pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended up to date and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing e-voting facility to its members in respect of all businesses to be transacted at the ensuing Annual General Meeting. The Company has engaged National Securities Depository Limited as the authorized agency to provide e-voting platform.



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The **e-voting period shall commence on Tuesday, 26<sup>th</sup> September, 2017 at 9:00 A.M. (IST) to Thursday, 28<sup>th</sup> September, 2017 at 5:00 P.M. (IST)**, the e-voting module shall be disabled thereafter, during this period, members of the Company, holding shares either in dematerialized form or physical form as on **cut- off date i.e. 22 September, 2017** may cast their vote. The Voting Rights of the members for e-voting and voting through Polling Paper at the venue of Annual General Meeting shall be in proportion to their shares in the paid up equity share capital as on the cut-off date.

CS Amruta Kothari of Amruta Kothari & Associates, Practicing Company Secretary has been appointed as Scrutinizer for conducting evoting and poll process in fair and transparent manner.

This is for your information and record.

Thanking you,

Yours Faithfully

For **SANMITRA COMMERCIAL LTD.**

Director

Prakash Shah

DIN: 01136800

